



## SRMS DISCIPLINE GUIDELINES

Offense	Possible Disciplinary Action	Duration(days)
Misrepresentation of the truth, false information	<p><b>Level I</b> - depending on offense and severity of behavior, action by teacher can include: written reflection; lunch/recess detention, office referral.</p> <p><b>Level II or III-</b> Administrative Detention and/or ISS</p>	1-3
Inappropriate behavior	<p><b>Level I</b> - depending on offense and severity of behavior, action by teacher can include: written reflection; lunch/recess detention, office referral.</p> <p><b>Level II or III-</b> Administrative Detention and/or ISS</p>	1-3
Disrespectful/Insubordination	<p><b>Level I</b> - depending on offense and severity of behavior, action by teacher can include: written reflection; lunch/recess detention, office referral.</p> <p><b>Level II or III-</b> Administrative Detention and/or ISS</p>	1-3
Cell Phone Use between 7:45-2:50	<p>At the teacher's discretion, they can give a warning prior to it becoming a 1st offense.</p> <p>*1st offense - Teachers will confiscate, turn into the office, home contacted, parents will pick up.</p> <p>2nd offense - Teachers will confiscate, turn into the office, home contacted and /or lunch detention phone call home, parents will pick up.</p> <p>3rd offense - 2 lunch detentions or ISS, phone call home, parent must pick up phone</p>	

Leaving School Grounds	<b>Level III</b> - ISS	1-3
AWOL	<b>Level III</b>  1st Offense - Administrator Detention 1-3 days  2nd offense - ISS	1-2
Inappropriate Language/ Obscene Language	<b>Level I</b> - depending on offense and severity of behavior, action by teacher can include: written reflection; lunch/recess detention, office referral.  <b>Level II or III-</b> Administrative Detention and/or ISS	1-3
Irresponsible physical behavior or horseplay	<b>Level I</b> - depending on offense and severity of behavior, action by teacher can include: written reflection; lunch/recess detention, office referral.  <b>Level II or III-</b> Administrative Detention and/or ISS	1-3
Inappropriate use of technology/recordings	<b>Level III</b> - ISS/OSS	1-5
Damaging Chromebook or other school equipment	<b>Level III</b> - ISS, restitution	1-3
Disruption of Educational Process	<b>Level III</b>  1st Offense - Administrator Detention 1-3 days or ISS  2nd offense - ISS 1-3 days	1-5
Obscene Behavior	<b>Level III</b> - ISS/OSS	1-5
Theft/Stealing	<b>Level III</b> - ISS/OSS	1-5
Tobacco/Vape possession, sale, use	<b>Level III</b> - ISS/OSS, referral to counselor, possible police referral	3-10

Threats/intimidation/bullying/ Harassment; verbal or physical/biased behavior	<b>Level III</b> - ISS/OSS, referral to counselor, possible police referral	1-10
Alcohol- Abuse/under the influence of, possession	<b>Level III</b> - ISS/OSS, referral to counselor, possible police referral	5-10
Physical Fighting	<b>Level III</b> - ISS/OSS	1-5
Drugs - Abuse, under the influence of, paraphernalia, possession, sale, distribution, intent to sell	<b>Level III</b> - OSS, referral to counselor, possible police referral, possible referral for expulsion	5-10
Endangering students or staff/intent to cause injury	<b>Level III</b> - OSS, referral to counselor, possible police referral	5-10
False fire alarm	<b>Level III</b> - OSS, referral to counselor, possible police referral	5-10
Technology - Unauthorized use of/unauthorized access of school computer networks	<b>Level III</b> - ISS/OSS, referral to counselor, possible police referral - see Technology - Acceptable Use Policy	3-10
Vandalism	<b>Level III</b> - ISS/OSS; possible police referral	3-10
Weapons - possession/use	<b>Level III</b> - ISS/OSS, possible police referral, mandatory referral for expulsion	10

***Important information to consider:***

- The disciplinary guidelines outlined here are not meant to be all-inclusive or restrictive, but rather to provide students and parents with relative information as to how various disciplinary situations are typically actioned.
- \*Lunch/Recess Detention issued by a teacher must be accompanied by a phone call home and inform the school counselor for PS Log entry.
- **ISS** = In School Suspension - All student work delivered to the office
- **OSS** = Out of School Suspension - All student work posted in Google Classroom, student is responsible for all missed work.
- Student can not participate in school sponsored activities during suspension for both ISS and OSS

- For all offenses at all levels, additional disciplinary action up to and including possible expulsion as indicated by Board policy, may be required depending on the nature, severity or frequency of the offense. Incidents involving police referral may result in arrest.
- Incidents involving damages, theft, cleanup or other services require restitution
- A student whose discipline record shows habitual and repeated behavior infractions of at least five (5) individual suspension actions or 15 total days of suspension within one year may be brought before the school administration team for review. The team may also consider for review any student who has accumulated eight suspension actions or a total of 24 days of suspension within a two-year span.
- **Expulsion** - Any student whose conduct on school grounds or at a school sponsored activity violates a publicized policy of the Board, or seriously disrupts the educational process or endangers persons or property may be expelled. Expulsion proceedings are required (Conn. Gen. State Statutes, Sec. 10-233d) when there is reason to believe that a pupil 1) possessed or used a firearm, deadly weapon, dangerous instrument or martial arts weapon on school grounds or at a school-sponsored activity; 2) off school grounds possessed a firearm or used or possessed a firearm, instrument or weapon in the commission of a crime; or 3) on or off school grounds offered for sale or distribution of a controlled substance. Any such exclusion shall take place in accordance with sections 10-233a to 10-233h of the Conn. Gen. State Statutes. Cases of possession of controlled substances shall be brought to the Superintendent for consideration of additional action including the initiation of expulsion proceedings. The Superintendent may also recommend expulsion proceedings for other serious violations of school policy or for any student referred by the principal through the Disciplinary Review process.